## For performances held outwith The Queen's Hall



If you would like The Queen's Hall Box Office to sell tickets for your event, please complete the form below and return it to us as soon as possible. Please note that there is a limit to the amount of text we can fit on the ticket, so please keep the show title to a minimum.

Venue		
Title		
Presented by		
Sponsored by		
Date of event(s)		
Doors time	Start time	Approx end time
Total tickets for sale	Number of tickets for sale via The Queen's Hall	Number of tickets to be printed for sale elsewhere
Full price	Concession price	Other
When would you like tickets to go on sale?		
Contact phone Day	Mobile	Email
Evening		Website
		Social media details (if any)
Contact name		
Contact address		
Ticket sales cheque payable to/BACS:		
PLEASE RETURN COMPLETED FORM TO:		
THE QUEEN'S HALL BOX OFFICE, CLERK STREET, EDINBURGH, EH8 9JG		
E: gordons@queenshalledinburgh.org   T: 0131 668 2019   W: www.thequeenshall.net		

## **Website marketing**

Please also supply 50 words of copy and a hi-res image for our marketing department to enable them to list your event on our website for online sales: <a href="http://www.thequeenshall.net/elsewhere">http://www.thequeenshall.net/elsewhere</a>